

MINUTES OF WELLESLEY HISTORICAL COMMISSION MEETING OF SEPTEMBER 6, 2017.

Present: members Grant Brown, Chairman; Lawrence McNally, Vice Chairman, Vicki Schaffler, Jan Gleysteen, Jacob Lilley, and Neal Goins; alternate members Elizabeth Shlala, Michael Racette, and Joel Slocum; advisory member Joshua Dorin

1. Brown called the meeting to order at 7:05pm in the Great Hall at Wellesley Town Hall.
2. Citizen Speak: No citizens present chose to speak on matters not on the agenda.
3. Historic Preservation Demolition Review Bylaw Training: The WHC discussed the impending administration of the HPDR Bylaw ("Bylaw") and also discussed the history and intent of the new WHC members. The conversation involved the below topics:
 - a. The application process that property owners follow
 - b. The role of the Planning Department in determining property eligibility and preparing for the meeting
 - c. The need for the WHC to review specific property materials prior to the meeting
 - d. The process and sequence by which the Public Hearings will be administered
 - e. The voting requirements; i.e., only full members, or those alternates that have been appointed to be full members for purposes of the meeting, are able to call motions or to vote
 - f. Gleysteen requested that the Planning Department provide printed copies of the property materials for the Public Hearings and the Planning Department also offered to ensure that the room would be configured correctly for the September 11 meeting.
4. Minutes: Racette volunteered to be responsible for the meeting minutes for the coming four months, i.e., through the end of 2017.
5. Adjourn: It was **moved** by Slocum, **seconded** by McNally, and **passed unanimously** to adjourn the meeting at 8:55pm.

Respectfully submitted,