

MINUTES OF WELLESLEY HISTORICAL COMMISSION MEETING OF AUGUST 14, 2017

Present: members Grant Brown, Chairman; Lawrence McNally, Vice Chairman; alternate member Robert Carley; Joel Slocum; advisory member Joshua Dorin

1. Brown called the meeting to order at 7:00pm in the Great Hall at Wellesley Town Hall. Given the absence of five full members, Brown designated Carley and Slocum in place of Peter Fergusson and Rise Shepsle, respectively.
2. Citizen Speak: No citizens present chose to speak on matters not on the agenda.
3. Minutes: It was **moved** by McNally, **seconded** by Slocum, and **passed unanimously** to approve the minutes as submitted of the WHC meeting of July 10, 2017. It was then **moved** by McNally, **seconded** by Slocum, and **passed unanimously** to approve the minutes as submitted of the WHC meeting of August 8, 2017.
4. WHC Board Vacancies: The WHC discussed the slate of candidates for possible membership of the WHC. After discussion, it was **moved** by McNally, **seconded** by Carley, and **passed unanimously** to approve the following recommended slate for appointment by the Board of Selectmen: full membership for Jan Gleysteen, Neal Goins, Jacob Lilley, and Vicki Shaufler; alternate membership for Vin Loccisano and Elizabeth Shlala; reassignment of full member Peter Fergusson to alternate member; and reassignment of alternate member Joel Slocum to advisory member. Brown will draft a statement describing the candidates' qualifications for reference for the Board of Selectmen.
5. WHC Plaque Approvals: Dorin provided copies of research profiles for five houses: 122 Abbott Road, 59 Cottage Street, 26 Lehigh Road, 85 Washington Street, and 14 Wellesley Avenue. After discussion, it was **moved** by McNally, **seconded** by Carley, and **passed unanimously** to authorize Dorin to send WHC plaque application materials to the homeowners of the aforementioned properties
6. CPC Grant Update: Brown informed the WHC that he is working to finalize the RFQ for phase one of the Village Form B project and hopes to complete it by the end of the week. Additionally, the WHC discussed a potential CPC grant application (sponsored jointly with the Facilities Maintenance Department and with the possible support of the Library Board of Trustees and Board of Selectmen) for approximately \$45,000 that would provide the resources necessary for the Facilities Maintenance Department to install a wood shake roof (as opposed to asphalt shingles) on the historic Fells Branch Library building. It was agreed that Dorin would draft a CPC short form application for this project.
7. WHC Plaque Research RFQ: The WHC discussed the six bids that had been received for the Plaque Research project. The bids ranged from under \$30,000 to over \$50,000. After a lengthy discussion, it was **moved** by McNally, **seconded** by Slocum, and **passed unanimously** to select Veritas Information Services, Inc. as the winning bidder based on the strength of their relevant expertise coupled with their low bid amount. Brown will work with the Finance Department and Town Counsel to execute a contract with Veritas.
8. Cottage Street application: Slocum informed WHC members that the Historic District Commission will be reviewing the appropriateness of a proposed addition at 14 Cottage Street at a public hearing next week. It was agreed that any interested WHC members should attend in order to gain exposure to a review process that is similar to that which the WHC would experience during the waiver process of the HPDR Bylaw.
9. HPDR: Brown informed the WHC that he is working to schedule a WHC meeting for early September in order to go over the HPDR Bylaw and the associated responsibilities of the WHC prior to the first public hearing on September 11th.

10. Future Potential Research Projects: Dorin discussed two potential CPC-funded research projects: (i) a house dating project for approximately 300 post-1920 houses built in the Poets neighborhood, Upland Estates, and Belvedere Estates and (ii) a Form B-based project for 65 Tudor Revival properties in Wellesley. After discussion, it was agreed that it would be most efficient and effective if Dorin pursued these research project grants individually.
11. Adjourn: It was **moved** by Slocum, **seconded** by Carley, and **passed unanimously** to adjourn the meeting at 9:05pm.

Respectfully submitted,